

Norfolk Regional Local Human Rights Committee Minutes

Date of Meeting: April 24, 2012

***Denotes attendance at this meeting**

Committee Members: Brian Gretzler-Chairperson *
Lynette Askew- Vice-Chairperson*
Kelly Wilson-Secretary*
Lisa Lockwood- member*
Jeff Hoyt-member*

Office of Human Rights: Hillary Zaneveld, Office of Human Rights

Other Attendees: Kevin Weaver and Leslie Lee-Weaver from E.R. Lighthouse

Program Affiliates:

Alliance of Community Provisions
Brighton Gardens
Giving Hearts, LLC
Achiever's House
Destiny's House
Dominion Day Services
Virginia Baptist Children's Home (HopeTree Family Services)
Family and Youth Foundations Counseling Services
Positive Pathways
National Coalition for Youth and Families of USA, Inc.
Jerolin Management
Progressive Counseling Services

I. Call to Order: -Chairman Brian Gretzler called the meeting to order at 7:05pm at the Pretlow Library.

II. Motion to Approve Agenda: Chairman Brian Gretzler asked that voting of the committee chairperson be added to "Section VII. Administrative Issues" portion of the Agenda. The agenda was then approved.

III. Approval of Minutes: The minutes from the previous meeting on 1/31/12 were approved.

IV. Advocate's Report

Ms. Zaneveld reported that the new advocate that had been hired by the Department of Human Rights had resigned from her position and is transferring to the Office of Licensing. She also stated that the Office of Human Rights had conducted the 1st regional human rights training. She reminded all affiliates that they are to send her the LHRC Quarterly Reports at least one week prior to the meeting. She also reported that the Office of Human Rights and the Office of

Licensing were conducting unannounced visits to providers. She also reported that all the training centers would be closing with the exception for Southeastern Training Center which would retain 75 beds.

V. Public Comment: There were no public comments.

VI. Program Reports

Name of Program: Alliance of Community Provisions

Gwendolyn Proctor presented the report for Alliance of Community Provisions. She stated they have not started services as they are not yet licensed. She reported that she has submitted all required paperwork to licensing however her program had not yet been reviewed. Please see the attached Quarterly Report for further information.

Name of Program: Brighton Gardens, LLC.

Tijuana Bell presented the report for residential and day support services from Brighton Gardens. Please see the attached Quarterly Report for further information.

Name of Program: Giving Hearts, LLC

Alice Robins presented the report for residential services from Giving Hearts, LLC. Please see attached Quarterly Report for further information.

Name of Program: Achiever's House

No one was present from Achiever's House at this meeting.

Name of Program: Greater Williamsburg Residential Facility and Intensive In-home Counseling & Mentoring Division, Unison Mental Health(formerly Destiny's House)

Gerri Stokes presented the report for residential, intensive in-home, and mental health supports for Unison Mental Health. Please see the attached Quarterly Report for further information.

Name of Program: Dominion Day Services

LaTonya Walker presented the report for intensive in-home and mental health support services. Please see the attached Quarterly Report for further information.

Name of Program: Virginia Baptist Children's Home and Family Services (doing business as HopeTree Family Services)

Crystal Burgess presented the report for residential and in-home services. Please see the attached Quarterly Report for further information.

Name of Program: Family and Youth Foundations Counseling Services

Leon Sankofa presented the report for Family and Youth Foundations Counseling Services. Please see the attached Quarterly Report for further information.

Name of Program: Positive Pathways

Delisha Williams presented the report for Positive Pathways. Please see the attached Quarterly Report for further information.

Name of Program: National Coalition for Youth and Families, USA, INC

Frank Hassell presented the report for intensive in-home services. Please see the attached Quarterly Report for further information.

Name of Program: Jerolin Management Services, LLC

Genise Mines presented the report for sponsored residential services for Jerolin Management Services, LLC. Please see the attached Quarterly Report for further information.

Name of Program: Progressive Counseling Services, LLC

Baffour Opuku presented the report for mental health support services. Please see the attached Quarterly Report for further information.

VII. Requests for Affiliation

There were no requests for affiliation.

VIII. Administrative Issues

Chairperson Brian Gretzler led the discussion with committee members regarding chair positions. It was motioned and seconded that all were in favor of keeping the chair positions the same. Brian Gretzler will continue in his position as Chairperson, Lynette Askew will continue to serve as Vice-Chairperson, and Kelly Wilson will continue to serve as Secretary.

Mr. Hoyt announced that he would be resigning from his position on the Committee at the end of his term on June 30th; therefore this would be the last meeting he attends. Ms. Zaneveld reported that she had already received one application for the vacant position on the Committee.

IX. Schedule of Meetings

The next meeting will be held on July 31, 2012 at the Pretlow Library located at 111 W. Ocean View Avenue, Norfolk, VA 23503, (757) 441-1750. If you plan to eat dinner please arrive at 6:30pm. The meeting will begin promptly at 7:00pm.

X. Executive Session- The public portion of the meeting was concluded at 7:35pm. The committee moved to go into executive session pursuant to VA Code 2.2.3711 (A)4 for the protection and privacy of individuals in personal matters not related to public business, namely for the purpose hearing from Giving Hearts, LLC to review patient information pursuant to the regulations.

Ms. Askew made the motion to exit Executive Session and Mr. Jeff Hoyt seconded the motion with all in favor.

The Norfolk Regional LHRC members all so certified that, to the best of each member's knowledge, only private business matters lawfully exempted from statutory open meetings requirements and only private business matters identified in the motion to convene the executive session were discussed in executive session. There were no recommendations made by the LHRC members.

XI. Adjournment

The meeting was adjourned at 7:45pm.

Meeting Attendees

Leon Sankofa, Family and Youth Foundations Counseling Services
LaTonaya Walker, Dominion Day Services
Gerri Stokes, Unison Mental Health, (formerly Destiny's House)
Franklin Hassell, National Coalition for Youth and Family Services, Inc.
Gwen Proctor, Alliance of Community Provisions
Gregg Proctor, Alliance of Community Provisions
Tijuana Bell, Brighton Gardens
Karita Suiter, Brighton Gardens
Delishia Williams, Positive Pathways
Baffour Opuku, Progressive Counseling Services
Alice Robinson, Giving Hearts, LLC
Genice Mines, Jerolin Management Services, LLC
Crystal Burgess, Virginia Baptist Children's Home and Family Services (HopeTree FS)

Submitted by: Crystal Burgess, LHRC Secretary